

**MISSOURI DEPARTMENT OF TRANSPORTATION AND
MISSOURI STATE HIGHWAY PATROL
MEDICAL AND LIFE INSURANCE PLAN**

**MINUTES OF THE BOARD OF TRUSTEES' MEETING
September 24, 2003**



- MEMBERS PRESENT:** Mr. Jeff Padgett, Chairman
Captain Terry Moore, Vice Chairman
Ms. Pamela Otto, Secretary-Treasurer
Mr. Dan Pritchard, Attorney to the Board
Mr. George Ellis, Member
Lt. James Remillard, Member
Ms. Teresa White, Member
- MEMBERS ABSENT:** Mr. C.F. Barnes, Member (MoDOT Retired)
Mr. Roy Bergman, Member (MSHP Retired)
- STAFF PRESENT:** Ms. Marge Doerhoff, Employee Benefits Staff
Ms. Jennifer Wilbers, Employee Benefits Staff
- GUESTS PRESENT:** Steve Cox, Employees Association

Mr. Padgett called the meeting to order at 8:10 a.m.

CLOSED SESSION:

Ms. White motioned to go into Closed Session. Ms. Otto seconded. Motion carried.

There were several cases discussed during Closed Session.

Ms. Otto motioned to go into Open Session. Mr. Ellis seconded. Motion carried.

Consideration of the Consent Agenda Items *(It is the understanding of the Board that these items are to be reviewed before the Board meeting and will only be discussed if necessary.)* Consent agenda items were as follows:

- Approve Minutes of August 24, 2003 Board Meetings
- Financial Statement (August 2003)
- 2003 Medical and Life Insurance Plan – Profit/Loss Report
- Medical Plan Fund Account Balance
- 52-Week Report
- Claims and Contributions Summary
- HealthLink Turn Around Time Reports
 - August 2003
- Westport Monthly Reports (August)
 - Claim Summary
 - Highest Paid Claims
 - Lifetime Major Medical
- Eckerd Prescription Reports
 - August 2003

Consideration of the Consent Agenda Items

Mr. Padgett commented that the Retained Earnings on the August Financial Report is a positive amount. Ms. White motioned to approve the Consent Agenda items with the recommended changes to the minutes. Mr. Ellis seconded. Motion carried.

Eckerd Rebate

A check for \$265,319.54 was received from Eckerd's enhanced manufacturer's rebates. This rebate is for second quarter 2002 through first quarter 2003.

IPC Audit

IPC indicated that the prescription claims audit is 90 percent complete. IPC will present their findings upon completion of the audit.

State Contribution Update

Mr. Barnes had requested investigation into coordinating state shares for employees and spouse who both worked for state agencies. Missouri Consolidated Health Care Plan's statutes do not allow this. The Board asked Mr. Pritchard to investigate the Plan's statutes and determined if this is allowed. Mr. Pritchard reported the Plan is free to permit individual employee state shares for a husband and wife who are employed by the department, the Patrol, or both even though they are enrolled not as individuals but as a family.

Medical Claims Audit

Mr. Padgett distributed information from Meridian regarding the scope of the audit for medical claims.

HealthLink Report Follow-up

At the August meeting, Captain Moore noted discrepancies in the HealthLink reports. Captain Moore and Ms. Judy Dawson of HealthLink have discussed the discrepancies and the issues have been clarified.

Items Removed from Consent Agenda

There were no items removed from the Consent Agenda.

Other Business

Broker for Coventry – Mr. Padgett reported a broker in Kansas City wants credit for our Coventry account. Mr. Padgett distributed an amendment to Article XV – Administration, Section 15.01 (e), which would add: "Agent/Broker of record letters will not be provided for any account." Mr. Ellis motioned to accept the additional wording as presented. Captain Moore seconded. Motion carried.

Weekly Status Report – Mr. Padgett stated for the week ending September 21, claims pending were up slightly to 7,233.

Medical Plan Balance – Mr. Padgett reported the Medical Plan Balance as of September 22 is \$15,794,060

Westport Staff Reduction – Mr. Padgett commented that Westport has undergone reorganization of staff. Ms. Mary Grubbs, who was the Plan's dedicated contact, was laid off. Staff is now working with Ms. Melissa Small.

Guidelines – Ms. White suggested developing guidelines for members who want to present at a Board meeting. By having guidelines in place, confusion and discrimination would be diminished for both the party wanting to present and the Board. Staff will draft guidelines for the Board’s consideration.

Plan Year 2004 – Ms. Otto stated the information for Plan Year 2004 will be mailed on Monday (9/29) or Tuesday (9/30).

Motion made by Ms. White to adjourn the meeting. Mr. Ellis seconded; motion carried. The meeting was adjourned at 9:00 a.m.

Respectfully submitted,

Pamela R. Otto, Secretary-Treasurer
Medical and Life Insurance Board of Trustees

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